



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

RESOLUTION NO. 20-01

RELATIVE TO APPROVING RCUOG POLICY FOR CONDUCTING BOARD OF DIRECTORS MEETINGS VIA VIDEO TELECONFERENCE

WHEREAS, the Research Corporation of the University of Guam (RCUOG) was established by Public Law 32-114 as a public corporation; and

WHEREAS, Public Law 32-114 requires the RCUOG Board of Directors to meet at least quarterly and RCUOG bylaws require a majority of six members to constitute a quorum and ensure meeting proceedings are valid; and

WHEREAS, Public Law 34-133 allows for Government of Guam board and commission members to participate in board meetings via teleconferencing upon written request from board member to the board chairperson and such written request is attached to the meeting minutes; and

WHEREAS, in accordance with Public Law 34-133, the RCUOG Board of Directors shall develop rules and regulations on the use of video teleconferencing for members in consultation with the Office of Technology and the Office of the Attorney General, and in accordance with the RCUOG Board of Directors mission, the Open Government Law, and existing statute; and

WHEREAS, RCUOG Board of Directors policy regarding utilizing video teleconferencing for meetings is attached to this resolution; and

WHEREAS, Governor Lourdes Leon Guerrero issued Executive Order No. 2020-07 on March 28, 2020, which authorizes any government agency, board, or commission to hold public meetings via teleconferencing until the public health emergency, declared in Executive Order No. 2020-03, ends; and

WHEREAS, due to the COVID-19 pandemic, the use of video teleconferencing technologies to conduct official business is now commonplace on Guam as social distancing protocols prevented face to face meetings.

Resolution No. 20-01 RELATIVE TO APPROVING RCUOG POLICY FOR CONDUCTING BOARD OF DIRECTORS
MEETINGS VIA VIDEO TELECONFERENCE

NOW, THEREFORE, BE IT RESOLVED, that the attached RCUOG Board of Directors Policy for Conducting Meetings via Video Teleconference is approved.

Adopted this 26th Day of June 2020.

Thomas W. Krise

Thomas W. Krise (Jun 29, 2020 10:34 GMT+10)

Dr. Thomas W. Krise, Chairperson

ATTESTED:

Cheryl R. Sangueza

Cheryl R. Sangueza (Jun 29, 2020 10:03 GMT+10)

Dr. Cheryl Sangueza, Secretary

POLICY FOR CONDUCTING BOARD OF DIRECTORS MEETINGS

VIA VIDEO TELECONFERENCE

Approved June 26, 2020 Resolution 20-01

- I. Per Public Law 34-133, the RCUOG Board Chairperson may, upon receiving a written request, approve the participation of a member in a board meeting via video teleconferencing. The written request shall be attached to the meeting minutes.
- II. Participation of a member(s) via video teleconferencing shall meet the requirements for a quorum.
- III. In accordance with the Open Government Law, the meeting notice will include the teleconference location from which a member(s) will be participating, and the teleconference location must be accessible to the public.
- IV. Meeting agendas must be posted at the teleconference location.
- V. At least one member of the body must be physically present at the location specified in the notice of the meeting.
- VI. Meeting notice must be published in accordance with the Open Government Law.
- VII. All members of the meeting must be able to see and hear each other to ensure official business is communicated properly.
- VIII. All members and participants must adhere to the following:
 - a. Participant must wear appropriate attire
 - b. Participant must not use a virtual background
 - c. Participant must not be in an area with distracting background noises or movements
 - d. Participant must not be driving
 - e. Participant must not be in a restroom
 - f. Participant must not use profanity in their expressions
 - g. Participant must not use discrediting or derogatory language in the expression of opinions
 - h. Participant must not share inappropriate content with other participants on the video conference call