



# RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

## REGULAR MEETING MINUTES

January 18, 2019

### 1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Thomas W. Krise on January 18, 2019 at 2:32 p.m. in the President's Conference Room, School of Business and Public Administration, Jesus S. and Eugenia A. Leon Guerrero Building. Notice of the meeting having been duly and regularly provided by the Board.

#### **Quorum:**

Thomas W. Krise, Chairperson  
Anita Borja-Enriquez, Vice Chairperson  
Jillette Leon Guerrero, Member  
Mari Flor Herrero, Member  
Cheryl Sanguenza, Member  
John Jenson, Member

#### **Also Present:**

Cathleen Moore-Linn, Executive Director  
Gloria Travis, Chief Business Officer  
Michelle Santos, RCUOG  
Rachael Leon Guerrero, Director ORSP

### 2.0 MEETING MINUTES

#### **2.1 Regular Meeting Minutes of September 28, 2018**

Motion to adopt by consensus. The motion carried.

### 3.0 NEW BUSINESS

#### **3.1 Executive Director's Report to the Board**

C. Moore-Linn reported that the Research Corporation currently manages 87 active grants equating to \$13.5M in annual funding. Copies of the FY2018 Annual Report were distributed to members. The report highlights key performance indicators including an 8% increase in the number of grants supported and an 11% increase in grant expenditures compared to the prior year, and 12 travel grants awarded to students. RCUOG is a self-sufficient organization as of October 1, 2018. A 3% discount on insurance from United



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Educators was earned. However, health insurance went up 10% with an additional 4% tacked on to cover gross receipts tax. The RFP for the Guam Aquaculture Development and Training Center was posted with a closing date of March 15, 2019. The executive director noted that the federal government shutdown is starting to affect grants as RCUOG is unable to draw down reimbursements from federal agencies and is working with units and PIs to develop contingency plans. RCUOG will relocate to House #33 by the end of January.

### **3.2 Resolution No. 19-01, Relative to Approving the FY2020 Operations Budget**

Motion to accepted by consensus with corrections. The motion carried.

### **3.3 Resolution No. 19-02, Relative to Approving a Schedule Adjustment, Overtime, and Compensatory Time Off Policy**

C. Moore-Linn briefed the Board regarding the need for RCUOG to develop and implement this policy. Motion to accept by consensus with correction to C. Sangueza's name and clarification on the definition of work week. The motion carried.

### **3.4 Resolution No. 19-03, Relative to Approving the use of Video Teleconferencing Applications at Board Meetings to Ensure a Quorum**

Board members agreed that further discussion is needed on this issue. The motion was tabled.

## **4.0 ADJOURNMENT**

Chairperson Thomas W. Krise adjourned the meeting at 3:15 p.m.



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Dr. Thomas W. Krise, Chairperson

**ATTESTED:**



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Dr. Cheryl Sangueza, Secretary