



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

REGULAR MEETING MINUTES

March 17, 2023

1.0 CALL TO ORDER

The Regular Meeting of the Research Corporation of the University of Guam Board of Directors was called to order by Chairperson Thomas Krise on March 17, 2023, at 2:34 p.m. via registered Zoom conference. Notice of the meeting having been duly and regularly provided by the Board.

Quorum:

Thomas Krise, Chairperson
Anita Borja-Enriquez, Vice Chairperson
Randall Wiegand, Treasurer
Ryan Shook, Secretary
Agapito Diaz, Member
Artemio Hernandez, Member
Rachael Leon Guerrero, Member
Laurie Raymundo, Member

Also Present:

Anthony Camacho, UOG General Counsel
Cathleen Moore-Linn, Executive Director
Michael Conner, Chief Business Officer
Gloria Travis, Accounting Specialist
Danica Batac, Accounting Analyst II
Sable Sablan, Human Resource Specialist I
Raeanne Concepcion, Human Resource Specialist III
Precious Nagallo, Accounting Analyst I
Anthony Agustin, Grant Budget Specialist I

2.0 MEETING MINUTES

2.1 Regular Meeting Minutes of December 2, 2022

Motion to approve by R. Leon Guerrero and Seconded by A. Diaz. The motion carried.



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3.0 CHAIRMAN'S REMARKS

T. Krise wished members a happy St. Patrick's Day and noted March 17th is also the deadline for applicants to submit applications for the position of president. Research achievements are a highlight of the upcoming report to WASC, but this also presents a challenge because of UOG's urgent need for general fund appropriations. T. Krise urged everyone to support UOG's budget. The WASC accreditation team will visit the UOG campus this year and commissioners will review the budget to determine the institution's financial viability. T. Krise noted the campus successfully highlighted its academic programs and research activities during Charter Day.

4.0 NEW BUSINESS

4.1 Executive Director's Report

C. Moore-Linn presented updates on the Research Corporation's key performance indicators for the first five months of the fiscal year. Grant expenditures of \$8M at the end of February 2023 showed a 26% increase over the prior February. Indirect cost revenue increased 55% over the same timeframe. While RCUOG operations revenue increased 114%, operations expenditures increased just 9% underscoring the efficiency of the organization RCUOG has 231 employees of which 136 are full-time and 95 are part-time. RCUOG currently supports 157 different projects with combined annual budgets of \$28M. C. Moore-Linn cautioned that significant year-to-year growth has negative impacts on efficiency as the workload has increased yet the number of employees has not. C. Moore-Linn reported that two part-time employees will be hired to assist with the increased workload. If UOG provides employees with a 22% raise, then RCUOG will mirror UOG actions. This will impact grants and grant deliverables. C. Moore-Linn reported on the PNNL partnership with UOG, led by ORSP, and how this aligns with the EPSCoR Science and Technology Steering Committee. C. Moore-Linn reported on travel award recipients Darren Palmes and Mia Alvarez, who traveled to the International English Honor Society conference in Colorado, and Jamie Frietas, Denzyl Ngiralmu, and Solmars Tolentino, who traveled the ICBEIT conference in Japan. Progress on the EDA funded construction projects was also presented. Barbara Molarte, Accounting Specialist, plans to retire in April. Her valuable service to RCUOG and UOG was commended. She will be sorely missed.



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4.2 Resolution No. 23-01 Relative to Amending the Nursing Pay Grade

C. Moore-Linn presented the resolution and explained the amendment was necessary to recruit registered nurses on various grant projects at a salary commensurate with the 2021 Nursing Pay Grade. Motion to approve by R. Wiegand and seconded by A. Hernandez. T. Krise called for a vote. The motion carried.

4.3 Resolution No. 23-02 Relative to Approving the No Pets at Work Policy

C. Moore-Linn presented the resolution and noted that it was needed to guide workplace practices and prevent employees from bringing one or more pets to work daily. Motion to approve by R. Wiegand and seconded by R. Shook. T. Krise called for a vote. The motion carried.

4.4 Resolution No. 22-03 Relative to Amending the Procurement Policy to Include a Restriction on the Purchase of Used Equipment and Electronics to \$1000 or Less

C. Moore-Linn presented the resolution. Board members were not in favor of passing the resolution as written. The motion to approve was withdrawn by A. Diaz and seconded by R. Shook.

4.5 Resolution No. 22-04 Relative to Approving Investments in Short-Term Certificate Deposits at Insured Financial Institutions and Investment Firms


C. Moore-Linn presented the resolution and noted that interest rates for short-term certificates of deposit are advantageous for RCUOG as interest earned will enable RCUOG to meet its commitment to provide \$250K to support construction of the WERI building and Nursing Annex. Motion to approve by R. Wiegand and seconded by A. Hernandez. Motion to amend the resolution to clarify that RCUOG invest in FDIC and NCUA insured institutions only. T. Krise called for a vote. The motion carried with corrections.



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5.0 ADJOURNMENT

Chairperson Krise adjourned the meeting at 3: 39 p.m.


[Thomas Krise \(Jul 11, 2023 15:59 GMT+10\)](#)

Dr. Thomas Krise, Chairperson

ATTESTED:


[Shook Ryan \(Jul 11, 2023 16:00 GMT+10\)](#)

Ryan Shook, Secretary