



RESEARCH CORPORATION OF THE UNIVERSITY OF GUAM

November 9, 2021

IFB 21-01 High-Capacity 3D X-Ray Microscopy Micro-Computed (m-CT) Tomography Scanner and Support Services

The following is a compilation of questions received from potential offers and RCUOG's responses.

- 1. Taxes: On page 6: #5 -- [N/A] TAXES: Bidders are cautioned that they are subject to Guam Business Privilege Taxes, including 4% Gross Receipt Tax and Guam Income Taxes on Guam Transactions. Specific information of taxes may be obtained from the Director of Revenue and Taxation.**

Does the "N/A" mean "not applicable" and this particular procurement is exempt from the Gross Receipt Tax?

If not, should this be listed as its on line item in the proposal?

Answer: Confirmed that N/A stands for "Not Applicable" and that this particular procurement is exempt from the Guam Gross Receipt Tax as RCUOG expects to prepare a purchase order for this equipment and related services, not a contract.

- 2. Bid Forms: On page 8 #5 -- Bid forms are posted on the RCUOG website at www.uog.edu/rcuog under the subhead: BIDS. I went to the link and then to "Bids & RFPs" but I did not see any specific form to download. Is just the completion of this form with all the terms and the attachments?**

Answer: Yes, please provide your proposal with all of the required forms/attachments in the IFB packet. Note, please ensure that your bid provides a bid for all line items on page 17 of the bid packet.

- 3. Attachment E: Are commissions paid to full-time employees consider necessary to list? We pay a portion of salaries as commissions to the core sales and after-care servicing team.**

Answer: No



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- 4. Warranty and Extended Warranty. Minimum of one-year; a three-year service contract along with a price for an optional yearly service contract per year for an additional two years must be included in the bid price. I am a bit confused from the wording about the total duration of extended warranty is required. How many total years of optional warranty would you like?**

Answer: Bidders should include a minimum warranty of one year in the bid submitted to RCUOG. Additionally, a three-year service contract, with an option to renew the service contract for an additional two-years (for a total of five years), should be included in the bid submitted to RCUOG.

- 5. Shipping: I did not see the specific shipping destination listed. Is the bid required for FOB destination? Dr. Donaldson mentioned the university has a preferred freight carrier to the island. I want to be sure I am properly accounting where the final destination is.**

Answer: The High-capacity Scanner must be delivered to the University of Guam Marine Laboratory, Biorepository Laboratory, 303 UOG Station, Mangilao, Guam 96923.