



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUÅHAN
Board of Regents**

Resolution No. 21-26

**RELATIVE TO APPROVING THE RE-APPORTIONED FY2022
GENERAL OPERATIONS AND SPECIAL APPROPRIATIONS BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the UOG Board of Regents (BOR) is responsible for approving and adopting budgets and plans that together serve as the primary controls to ensure the effectiveness and financial well-being of the University;

WHEREAS, the University's general operations budget addresses government and University generated funding for personnel, operational expenditures;

WHEREAS, on February 18, 2021, the BOR approved Resolution No. 21-08, approving the FY2022 general operations and special appropriations budgets for submittal to the Guam Legislature;

WHEREAS, the Guam Legislature passed Bill 55-36 on August 31, 2021 and identified the FY2022 level of appropriations for UOG's general operations, special appropriations, and Student Financial Assistance Program (SFAP) and is pending the Governor of Guam's approval to be signed into law;

WHEREAS, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the re-apportionment of UOG's allocation;

WHEREAS, the University has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region; and

WHEREAS, based upon an assessment of the priority needs of the University and the recommendations of the University Planning and Budget Advisory Committee and the Administration, the President and the Budget, Finance, and Audit Committee reviewed and recommend the attached re-apportioned FY2022 General Operations Budget for BOR approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR approves the University's re-apportioned FY2022 General Operations and Special Appropriations Budgets as attached hereto.

BE IT FURTHER RESOLVED, that if there are further changes to the FY2022 budget legislation before it is enacted into law and the impact to the University is less than \$1 million, the President is authorized to re-apportion the budget and present the changes to the BOR at the next subsequent meeting.

Adopted this 16TH day of September, 2021.



Liza J. Provide, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary

FY 2022

A. General Operations Budget

	FY 2022 Budget Reapportion
SUMMARY OF GENERAL OPERATIONS BUDGET	
Revenues	47,047,275
Expenses	<u>(47,047,275)</u>
Balance	<u><u>(0)</u></u>
Revenues	
Appropriation -GovGuam General Fund	25,056,761
Tuition Fund Projected Net Revenue	14,848,118
Recovery from HEERF	4,748,953
Federal Matching Funds	1,719,376
NAF Contributions	<u>674,067</u>
Total Revenues	<u><u>47,047,275</u></u>
Expenses	
Personnel Expenses	
Existing Personnel	<u>(35,824,002)</u>
Vacancies	<u>(2,588,245)</u>
Salary Increments - 2021	<u>(240,000)</u>
Annualized cost of FY21 increments	<u>-</u>
Other Personnel Cost	<u>(256,000)</u>
Subtotal Personnel Expenses	(38,908,247)
Operating (Non-personnel) Expenses	
Contracts	<u>(2,064,267)</u>
Supplies	<u>(250,000)</u>
Equipment	<u>-</u>
Accreditation	<u>(21,000)</u>
Miscellaneous	<u>-</u>
Utilities	<u>(4,000,000)</u>
Library Priorities - Capital	<u>(68,000)</u>
SSC-EA	<u>(1,158,283)</u>
BOR Scholarships	<u>(210,000)</u>
WERI GHS-CWMP	<u>(267,478)</u>
Capital Outlay repair & maint.	<u>(100,000)</u>
Subtotal Operating (Non-personnel) Expenses	(8,139,028)
Total General Operations Expenses	<u><u>(47,047,275)</u></u>
Balance	<u><u>(0)</u></u>

B. Special Appropriations (Continuing)

Guam Cultural Repository	-
WERI - Guam Hydrologic Survey (GHS)	159,956
WERI - Guam Comprehensive Water Monitoring Prog (CW)	136,262
GADTC Hatchery	<u>109,661</u>
Total Special Appropriations (Continuing)	405,879

C. Capital Improvements Fund

Student Svs Ctr & Engineering Annex	-
Cont. Appropriation per §16132, Chapt. 16, Title 17 GCA	<u>500,000</u>

FY22 General Operations Detail	Vac FTE	Vacant Positions	Filled FTE	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC EXP	UTILITIES	CAPITAL OUTLAY	TOTALS	%
EXECUTIVE OFFICES												
President's Office	-	-	5.0	663,562	93,062	-	-	-	-	-	756,624	1.61%
Integrated Marketing and Communications	-	-	3.0	266,064	-	-	-	-	-	-	266,064	0.57%
Alumni Relations Office	-	-	1.0	130,721	-	-	-	-	-	-	130,721	0.28%
Legal Counsel	-	-	2.0	233,608	-	-	-	-	-	-	233,608	0.50%
Office of Sponsored Programs	1	39,282	5.0	478,879	-	-	-	-	-	-	478,879	1.02%
Executive Office Expenses	1	39,282	16.0	1,772,833	93,062	-	-	-	-	-	1,865,895	3.97%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	-	-	3.0	520,192	1,200	-	-	21,000	-	-	542,392	1.15%
Institutional Effectiveness/Assessment	1.0	56,050	2.0	213,121	-	-	-	-	-	-	213,121	0.45%
CEDDERS	-	-	1.0	162,747	-	-	-	-	-	-	162,747	0.35%
Academic Excellence/Graduate Studies	-	-	1.0	152,471	-	-	-	-	-	-	152,471	0.32%
School of Business and Public Administration	2.0	124,354	27.5	2,657,457	12,000	-	-	-	-	-	2,669,457	5.67%
School of Education	4.0	229,916	19.5	1,826,915	15,000	-	-	-	-	-	1,841,915	3.92%
School of Health	4.0	236,181	15.0	1,525,738	9,544	-	-	-	-	-	1,535,282	3.26%
College of Liberal Arts and Social Sciences	4.0	104,908	60.5	5,963,861	44,000	-	-	-	-	-	6,007,861	12.77%
College of Natural and Applied Sciences	4.0	248,709	80.0	7,767,196	12,000	-	-	-	-	-	7,779,196	16.53%
School of Engineering	1.0	110,255	5.0	628,522	7,000	-	-	-	-	-	635,522	1.35%
Enrollment Management & Student Services-Dean	-	61,896	2.0	222,608	14,299	-	-	-	-	-	236,907	0.50%
Triton Express-One Stop	1.0	36,480	1.0	69,643	-	-	-	-	-	-	69,643	0.15%
Student Life Office	-	-	-	-	-	-	-	-	-	-	-	0.00%
Student Counseling (includes ADA student services)	-	-	6.0	512,254	-	-	-	-	-	-	512,254	1.09%
Career Placement	-	-	1.0	86,244	-	-	-	-	-	-	86,244	0.18%
Admissions and Records	-	-	14.0	881,606	11,473	-	-	-	-	-	893,079	1.90%
Student Health	-	-	1.0	45,274	-	-	-	-	-	-	45,274	0.10%
Financial Aid Office	1.0	46,629	5.0	347,136	5,000	-	-	-	-	-	352,136	0.75%
Recruitment	-	-	-	-	-	-	-	-	-	-	-	0.00%
Libraries	1.0	31,861	16.0	1,216,385	25,680	-	-	-	-	68,000	1,310,065	2.78%
Marine Lab	-	-	16.0	1,630,286	-	-	-	-	-	-	1,630,286	3.47%
Micro Area Res Center (MLI, Cham Lang& Culture)	1.0	36,466	12.0	1,080,034	3,500	-	-	-	-	-	1,083,534	2.30%
Water and Environmental Research Institute	2.0	98,781	9.0	853,470	-	-	-	-	-	-	853,470	1.81%
Academic and Student Affairs Expenses	26.0	1,422,487	297.5	28,363,160	160,696	-	-	21,000	-	68,000	28,612,856	60.82%
ADMINISTRATION AND FINANCE												
Vice President's Office	-	-	4.0	431,327	-	-	-	-	-	-	431,327	0.92%
Office of Information Technology	4.0	321,580	11.0	828,240	-	-	-	-	-	-	828,240	1.76%
Comptroller's Office	4.0	305,614	21.0	1,367,415	-	-	-	-	-	-	1,367,415	2.91%
Facilities Management & Services	8.0	461,434	44.8	2,125,900	5,000	-	-	-	-	-	2,130,900	4.53%
Safety and Security	-	-	1.0	61,846	-	-	-	-	-	-	61,846	0.13%
Human Resources Office	-	-	9.0	615,376	13,100	-	-	-	-	-	628,476	1.34%
EEO (includes ADA services)	-	-	2.0	190,982	4,584	-	-	-	-	-	195,567	0.42%
Auxiliary	1.0	37,848	1.0	66,923	-	-	-	-	-	-	66,923	0.14%
Administration and Finance Expenses	17.0	1,126,476	93.75	5,688,009	22,684	-	-	-	-	-	5,710,693	12.14%
Staffing Pattern												
			407.25	35,824,002								
Other Personnel Costs												
Current Vacancies		2,588,245									2,588,245	5.50%
Annualized FY21 increments											-	0.00%
Salary Increments (FY22)				240,000							240,000	0.51%
HRO-Recruitment Costs				80,000							80,000	0.17%
Other Personnel Costs				176,000							176,000	0.37%
Total Other Personnel Costs		2,588,245		496,000							3,084,245	6.56%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					-	250,000	-				250,000	0.53%
Security Guard & Alarm Fire Services					370,000						370,000	0.79%
Property and Liability Insurance Coverage					787,517						787,517	1.67%
Ellucian Software Maintenance Costs					560,308						560,308	1.19%
Capital Outlay and ADA Safety Improvements										100,000	100,000	0.21%
Power								3,050,000			3,050,000	6.48%
Water / Wastewater								200,000			200,000	0.43%
Telephone								550,000			550,000	1.17%
Hazardous/Metallic Waste/Trash Removal								200,000			200,000	0.43%
Total	-	-	-	-	1,717,825	250,000	-	-	4,000,000	100,000	6,067,825	12.90%
Info Technology Advisory Comm Priorities				-	70,000						70,000	0.15%
WERI GHS-CWMP								267,478			267,478	0.57%
Student Succes Center - Engineering Annex								1,158,283			1,158,283	2.46%
BOR Scholarships								210,000			210,000	0.45%
Grand Total		2,588,245	407.25	36,320,002	2,064,267	250,000	-	1,656,761	4,000,000	168,000	47,047,275	100%

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson
 Account Number: 10-30-430002-R-5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	159,956				
Allocation from UOG General Operations	239,003				
	\$ 398,959	99,740	93,412	93,412	93,412

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 286,963	71,741	71,741	71,741	71,741
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
None					
Justification / Notes:	Total FY22	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH/WEBSITE			30,000				
Justification / Notes: USGS Modelling Support; Contract with Dr Heitz for UAV Project; Contract for Webmaster Services	Total FY22	\$ 30,000	7,500	7,500	7,500	7,500	

D. SUPPLIES

Item	Qty	Cost	Total				
OFFICE SUPPLIES/OTHER SUPPLIES & MATERIALS			15,000				
Justification / Notes: Computer workstations, UAV Hardware	Total FY22	\$ 15,000	3,750	3,750	3,750	3,750	

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes: Software and Licenses	Total FY22	\$ -	0	0	0	0	

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: WERI Graduate and Undergraduate Research Assistants on GHS projects	Total FY22	\$ -	0	0	0	0	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
GPS TRIMBLE			10,000				
SPACE UPGRADE AND EXPANSION			21,000				
BOREHOLE VIDEO LOGGER			20000				
Justification / Notes: General Maintenance of House 5, remove asbestos tiles in House 5, repair roof leaks	Total FY22	\$ 51,000	11,250	11,250	11,250	11,250	

H. UTILITIES: Power, Water, Telephone

Item	Total				
None	-				
	Total FY22	\$ -			

I. Transfer for F & A Fees: 10%

	\$ 15,996	3,999	9,341	9,341	9,341
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Annual Surplus (Deficit) \$ 0 0 0 0 0

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: WERI - Comprehensive Water Monitoring Program Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430003-R-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	136,262				
Allocation from UOG General Operations	28,475				
\$ 164,737		41,184	41,184	41,184	41,184

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes: _____	Total FY22	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH WITH US GEOLOGIC SURVEY			164,737				
Justification / Notes: _____	Total FY22	\$ 164,737		41,184	41,184	41,184	41,184

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY22	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY22	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY22	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY22	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
Total FY22	\$ -				

I. Transfer for F & A Fees (see guidelines for more information) N/A

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Annual Surplus (Deficit) \$ - 0 0 0 0

UNIVERSITY OF GUAM FY2022 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Dev and Training Center Signature-Dept Head: Lee S. Yudin

Account Number: 61-30-20004-R5

Quarterly Breakdown

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Special Appropriations from Gov Guam	109,661				
	\$ 109,661	28,500	28,500	28,500	28,500

A. SALARIES AND BENEFITS

Graduate Student Scholarships	\$ 100,000	25,000	25,000	25,000	25,000
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY22	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY22	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY22	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes:	Total FY22	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
General misc.	1		9,661				
Justification / Notes:	Total FY22	\$ 9,661	3,500	3,500	3,500	3,500	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes:	Total FY22	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
	Total FY22	\$ -			

I. Transfer for F & A Fees: 10%

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Annual Surplus (Deficit) \$ - 0 0 0 0