



**UNIVERSITY OF GUAM
UNIBETSEDÁT GUÅHAN
Board of Regents**

Resolution No. 20-28

**RELATIVE TO APPROVING THE RE-APPORTIONED
FY2021 GENERAL OPERATIONS AND SPECIAL APPROPRIATIONS BUDGETS**

WHEREAS, the University of Guam (UOG) is the primary U.S. Land Grant institution accredited by the Western Association of Schools and Colleges Senior College and University Commission serving the post-secondary needs of the people of Guam and the Western Pacific region;

WHEREAS, the UOG Board of Regents (BOR) is responsible for approving and adopting budgets and plans that together serve as the primary controls to ensure the effectiveness and financial well-being of the University;

WHEREAS, the University's general operations budget addresses government and University generated funding for personnel, operational expenditures;

WHEREAS, on February 13, 2020, the BOR approved Resolution No. 20-03, approving the FY2021 general operations and special appropriations budgets for submittal to the Guam Legislature;

WHEREAS, the Guam Legislature passed Bill 282-35 on August 31, 2020 and identified the FY2021 level of appropriations for UOG's general operations, special appropriations, and Student Financial Assistance Program and is pending the Governor of Guam's approval to be signed into law;

WHEREAS, UOG's Rules, Regulations and Procedures Manual requires that after a budget bill becomes law, if the appropriated sum is different than requested, the President shall submit a proposal to the BOR on the re-apportionment of UOG's allocation;

WHEREAS, the University has demonstrated commitment to a stable, balanced budget in an atmosphere of declining resources related to the problems facing the economies of the island and the region; and

WHEREAS, based upon an assessment of the priority needs of the University and the recommendations of the University Planning and Budget Advisory Committee and the Administration, the President, the Budget, Finance, and Audit Committee reviewed and recommend the attached re-apportioned FY2021 General Operations Budget for BOR approval.

NOW, THEREFORE BE IT RESOLVED, that the BOR approves the University's re-apportioned FY2021 General Operations and Special Appropriations Budgets as attached hereto.

BE IT FURTHER RESOLVED, that the re-apportioned FY2021 General Operations Budget will be effective immediately.

Adopted this 17th day of September, 2020.



Elvin Y. Chiang, Chairperson

ATTESTED:



Thomas W. Krise, Ph.D., Executive Secretary

FY 2021

A. General Operations Budget

	FY 2021 Budget Request	FY 2021 Budget Reapportion
SUMMARY OF GENERAL OPERATIONS BUDGET		
Revenues	54,151,029	43,047,674
Expenses	(54,151,029)	(43,047,674)
Balance	(0)	0
Revenues		
Appropriation -GovGuam General Fund	37,420,246	26,056,761
Tuition Fund Projected Net Revenue	14,704,152	14,831,537
Federal Matching Funds	1,586,631	1,719,376
Transfers from PIP	440,000	440,000
Total Revenues	54,151,029	43,047,674
Expenses		
	FY 2021	FY 2021
Personnel Expenses		
Existing Personnel - filled	(35,586,824)	(36,561,750)
Current Vacant Positions	(3,515,517)	-
Salary Increments - 2021	(250,000)	(95,000)
Annualized cost of FY20 increments	(993,000)	-
Other Personnel Cost	(656,000)	(376,000)
Subtotal Personnel Expenses	(41,001,341)	(37,032,750)
Operating (Non-personnel) Expenses		
Contracts	(4,278,184)	(2,029,924)
Supplies	(503,579)	(250,000)
Equipment	(261,957)	-
Accreditation	(35,000)	(35,000)
Miscellaneous	(192,969)	-
Utilities	(4,200,000)	(3,700,000)
Library Priorities - Capital	(178,000)	-
Capital Outlay repair & maint.	(1,500,000)	-
Subtotal Operating (Non-personnel) Expenses	(11,149,689)	(6,014,924)
Total General Operations Expenses	(52,151,029)	(43,047,674)
Non-Operating Expense	(2,000,000)	-
Balance	(0)	0

B. Special Appropriations (Continuing)

Guam Cultural Repository	1,065,745	-
WERI - Guam Hydrologic Survey (GHS)	388,968	159,956
WERI - Guam Comprehensive Water Monitoring Prog (CWI)	168,465	136,262
GADTC Hatchery	114,000	109,661
Total Special Appropriations (Continuing)	1,737,178	405,879

C. Capital Improvements Fund

Student Svs Ctr & Engineering Annex	1,158,283	-
Cont. Appropriation per §16132, Chapt. 16, Title 17 GCA	500,000	500,000

FY21 General Operations Detail	Vac FTE	Vacant Positions	Filled FTE	PERSONNEL	CONTRACTS	SUPPLIES	EQUIP	MISC EXP	UTILITIES	CAPITAL OUTLAY	TOTALS	%
EXECUTIVE OFFICES												
President's Office	-	-	5.0	644,454	78,398						722,852	1.68%
Integrated Marketing and Communications	-	-	3.0	231,095							231,095	0.54%
Alumni Relations Office	-	-	1.0	118,138							118,138	0.27%
Legal Counsel	-	-	2.0	236,514							236,514	0.55%
Office of Sponsored Programs	-	-	6.0	488,626							488,626	1.14%
Executive Office Expenses	-	-	17.0	1,718,828	78,398	-	-	-	-	-	1,797,226	4.17%
ACADEMIC AND STUDENT AFFAIRS												
Senior Vice President's Office	-	-	3.0	498,829				35,000			533,829	1.24%
Institutional Effectiveness/Assessment	-	-	3.0	257,047							257,047	0.60%
CEDDERS	-	-	1.0	158,911							158,911	0.37%
Academic Excellence/Graduate Studies	-	-	1.0	150,048							150,048	0.35%
School of Business and Public Administration	-	-	29.5	2,726,480							2,726,480	6.33%
School of Education	-	-	24.5	2,179,572							2,179,572	5.06%
School of Health	-	-	19.0	1,719,139							1,719,139	3.99%
College of Liberal Arts and Social Sciences	-	-	65.5	5,885,886							5,885,886	13.67%
College of Natural and Applied Sciences	-	-	83.0	7,533,830							7,533,830	17.50%
School of Engineering	-	-	6.0	684,285							684,285	1.59%
Enrollment Management & Student Services-Dean	-	-	2.0	219,841							219,841	0.51%
Triton Express-One Stop	-	-	2.0	101,344							101,344	0.24%
Student Life Office	-	-	-	-							-	0.00%
Student Counseling (includes ADA student services)	-	-	5.0	395,460							395,460	0.92%
Career Placement	-	-	1.0	81,938							81,938	0.19%
Admissions and Records	-	-	13.0	777,069							777,069	1.81%
Student Health	-	-	1.0	43,290							43,290	0.10%
Financial Aid Office	-	-	6.0	372,760							372,760	0.87%
Triton Advising	-	-	-	-							-	0.00%
Triton Ambassador	-	-	-	-							-	0.00%
UOG Library	-	-	17.0	1,188,416						68,000	1,256,416	2.92%
Marine Lab	-	-	16.0	1,486,794							1,486,794	3.45%
Micro Area Res Center (MLI, Cham Lang & Culture)	-	-	13.0	1,063,899							1,063,899	2.47%
Water and Environmental Research Institute	-	-	11.0	910,263							910,263	2.11%
Academic and Student Affairs Expenses	-	-	322.5	28,435,101	-	-	-	35,000	-	68,000	28,538,101	66.29%
ADMINISTRATION AND FINANCE												
Vice President's Office	-	-	4.0	410,649							410,649	0.95%
Office of Information Technology	-	-	14.0	989,496							989,496	2.30%
Comptroller's Office	-	-	24.0	1,511,442							1,511,442	3.51%
Facilities and Utilities	-	-	53.8	2,562,382							2,562,382	5.95%
Safety and Security	-	-	1.0	57,807							57,807	0.13%
Human Resources Office	-	-	9.0	597,775							597,775	1.39%
EEO (includes ADA services)	-	-	2.0	180,766							180,766	0.42%
Auxilliary and Fieldhouse	-	-	2.0	97,503							97,503	0.23%
Administration and Finance Expenses	-	-	109.75	6,407,821	-	-	-	-	-	-	6,407,821	14.89%
Staffing Pattern												
			449.25	36,561,750								
Other Personnel Costs												
Current Vacancies	-	-									-	0.00%
Annualized FY20 increments											-	0.00%
Salary Increments (FY21)				95,000							95,000	0.22%
HRO-Recruitment Costs				80,000							80,000	0.19%
Other Personnel Costs				296,000							296,000	0.69%
Total Other Personnel Costs	-	-		471,000	-	-	-	-	-	-	471,000	1.09%
UTILITY COSTS, CAMPUS SUPPLIES AND BUILDING SAFETY IMPROVEMENTS												
Plant Maintenance (custodial/maintenance)					100,000	250,000					350,000	0.81%
Security Guard Services					370,000						370,000	0.86%
Property and Liability Insurance Coverage					761,027						761,027	1.77%
Ellucian Software Maintenance Costs					533,627						533,627	1.24%
Capital Outlay and ADA Safety Improvements											-	0.00%
Power									2,880,000		2,880,000	6.69%
Water / Wastewater									200,000		200,000	0.46%
Telephone									520,000		520,000	1.21%
Hazardous/Metallic Waste/Trash Removal									100,000		100,000	0.23%
Total	-	-	-	-	1,764,654	250,000	-	-	3,700,000	-	5,714,654	13.28%
ITAC Priorities					118,872						118,872	0.28%
Grand Total	-	-	449.25	37,032,750	1,961,924	250,000	-	35,000	3,700,000	68,000	43,047,674	100%

UNIVERSITY OF GUAM FY2021 Special Appropriations Fund Budget

Account Name: WERI GUAM HYDROLOGIC SURVEY Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430002-R-5

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	159,956				
	\$ 159,956	97,242	97,242	97,242	97,242

A. SALARIES AND BENEFITS

FACULTY/RESEARCH ASSISTANT(S) SALARY AND FRINGE BENEFITS (Please attach staffing pattern)	\$ 143,960	35,990	35,990	35,990	35,990
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
None					
Justification / Notes:	Total FY21	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes: USGS Modelling Support; Contract with Dr Heitz for UAV Project; Contract for Webmaster Services	Total FY21	\$ -	0	0	0	0	0

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes: Computer workstations, UAV Hardware	Total FY21	\$ -	0	0	0	0	0

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes: Software and Licenses	Total FY21	\$ -	0	0	0	0	0

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: WERI Graduate and Undergraduate Research Assistants on GHS projects	Total FY21	\$ -	0	0	0	0	0

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: General Maintenance of House 5, remove asbestos tiles in House 5, repair roof leaks	Total FY21	\$ -	16,250	16,250	16,250	16,250	16,250

H. UTILITIES: Power, Water, Telephone

Item	Total				
None	-				
	Total FY21	\$ -			

I. Transfer for F & A Fees: 10%

	\$ 15,996	3,999	3,999	3,999	3,999
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Annual Surplus (Deficit) \$ 0 0 0 0 0

UNIVERSITY OF GUAM FY2021 Special Appropriations Fund Budget

Account Name: WERI - Comprehensive Water Monitoring Program Signature-Dept Head: Dr. John Jenson

Account Number: 10-30-430003-R-5

Quarterly Breakdown

	Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
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Revenue (Please list sources)

SPECIAL APPROPRIATION FUNDED BY THE GUAM LEGISLATURE	136,262				
	\$ 136,262	36,406	36,406	36,406	36,406

A. SALARIES AND BENEFITS

Please attach staffing pattern					
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes: _____	Total FY21	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
CONTRACTUAL SERVICES FOR RESEARCH WITH US GEOLOGIC SURVEY			136,262				
Justification / Notes: _____	Total FY21	\$ 136,262		36,406	36,406	36,406	36,406

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY21	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY21	\$ -					

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY21	\$ -					

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Justification / Notes: _____	Total FY21	\$ -					

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power					
Telephone					
	Total FY21	\$ -			

I. Transfer for F & A Fees (see guidelines for more information) N/A

Annual Surplus (Deficit)	\$ -	0	0	0	0
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UNIVERSITY OF GUAM FY2021 Special Appropriations Fund Budget

Account Name: Guam Aquaculture Dev and Training Center

Signature-Dept Head: Lee S. Yudin

Account Number: 61-30-20004-R5

Quarterly Breakdown			
Oct-Dec	Jan-Mar	Apr-June	Jul-Sept

Revenue (Please list sources)

		Oct-Dec	Jan-Mar	Apr-June	Jul-Sept
Special Appropriations from Gov Guam	109,661				
	\$ 109,661	28,500	28,500	28,500	28,500

A. SALARIES AND BENEFITS

1 full time staff 12.00 per hour 12 month employee	\$ 25,000	6,250	6,250	6,250	6,250
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B. OFF-ISLAND TRAVEL

Name & Position of Traveler	Total				
Justification / Notes:	Total FY21	\$ -			

C. CONTRACTUAL SERVICES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY21	\$ -					

D. SUPPLIES

Item	Qty	Cost	Total				
Justification / Notes:	Total FY21	\$ -					

E. EQUIPMENT: below \$5,000

Item	Qty	Cost	Total				
pumps and bowers	1	20,000	20,000				
Justification / Notes:	Total FY21	\$ 20,000		10,000	10,000		

F. MISCELLANEOUS Expense

Item	Qty	Cost	Total				
Student Scholarships	2	15,000	30,000				
Justification / Notes:	Total FY21	\$ 30,000			15,000	15,000	

G. CAPITAL OUTLAY: Cost over \$5,000 - Equipment and Vehicles, All Library Acquisitions, All Building Repairs & Renovations

Item	Qty	Cost	Total				
Building removals etc	1		14,000				
New parameter fence	1		20,661				
Justification / Notes:	Total FY21	\$ 34,661.00		19,500	19,500		

H. UTILITIES: Power, Water, Telephone

Item	Total				
Power	-				
Telephone					
Total FY21	\$ -				

I. Transfer for F & A Fees: 10%

Annual Surplus (Deficit)	\$ -	-7,250	-22,250	7,250	22,250
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